

BYLAWS

Of

Lighthouse Figure Skating Club of Cape Cod, Inc.

ARTICLE I NAME; EXISTENCE; OFFICES

Section 1.1 Name. The name of this organization is the **Lighthouse Figure Skating Club of Cape Cod** (referred to in these Bylaws as the “Club”)

Section 1.2 Incorporation. The Club is incorporated as a nonprofit corporation under the laws of the state of Massachusetts (the “state”) and shall be governed by the nonprofit corporation law of the state (the “Nonprofit Law”). The Lighthouse Figure Skating Club, Inc. was incorporated in the state of Massachusetts effective January 27th, 2006.

Section 1.3 Membership in U.S. Figure Skating. The Club has been formed to be a member of The United States Figure Skating Association (U.S. Figure Skating”), to exist for the purposes specified in Article II of these Bylaws. As such, the Club and its members shall be subject to and abide by the Bylaws and Official Rules of the U.S. Figure Skating, as in existence and amended from time-to-time by U.S. Figure Skating.

Section 1.4 Offices. The principal office/headquarters of the Club shall be located at THE TONY KENT ARENA 8 SOUTH GAGES WAY, SOUTH DENNIS, MA 02660. The registered office of the Club required by the Nonprofit Law to be maintained in the State may be, but need not be, the same as the principal office/headquarters of the Club, and the address of the registered office may be changed from time to time by the Board of Directors or by the Officers of the Club. The principal skating headquarters of the Club may not be changed without a majority vote of the membership.

ARTICLE II PURPOSES

The Club is organized exclusively for charitable purposes, as an amateur athletic association within the meaning of Section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future tax code, including making distributions to organizations that qualify as exempt organizations under Section 501(c)(3). The principal purpose of the Club is to foster figure skating on ice. In order to do so, the Club has been organized to exist as a member club of U.S. Figure Skating and, therefore, seeks to assist in carrying out the objects and purposes of U.S. Figure Skating in accordance

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with the provisions of the U.S. Figure Skating Bylaws and Official Rules. The Club shall maintain its membership in U.S. Figure Skating and conduct its affairs in a manner consistent with the Bylaws, Official Rules, policies and procedures of U.S. Figure Skating.

ARTICLE III
MEMBERS

Section 3.1 Members. The Club shall have members who are interested in the objects and purposes of the club and who are registered with U.S. Figure Skating, with voting rights and other legal rights or privileges in connection with the governance of the Club, in accordance with such provisions and criteria pertaining to qualifications, classifications, privileges, application and acceptance of members established from time-to-time by the Board of Directors. Members of the Club shall be required to abide by, and to conduct themselves in a manner consistent with, the Bylaws, Official Rules, policies, procedures, code of conduct, and code of ethics and principals of ethical behavior of U.S. Figure Skating.

Section 3.2 Dues. The Board of Directors may establish, as it shall deem necessary and appropriate, such periodic membership dues, other assessments and procedures for the manner of payment and collection thereof.

Section 3.3 Annual Meeting. The Club shall hold an annual meeting of its members for the purpose of electing Directors and for the transaction of such other business as may come before the meeting at a time, date, and place stated in or fixed in accordance with the resolution of the Board of Directors. If no place is stated, the meeting shall be held at the Club's principal office. Failure to hold an annual meeting shall not work a forfeiture or dissolution of the Club or invalidate any action taken by the Board of Directors or Officers of the Club.

Section 3.4 Special Meetings. Special meetings of the members may be called at any time by the Board of Directors, the President or by written demand of the members stating the purpose or purposes for calling the meeting signed and dated by members holding at least ten percent (10%) of all votes entitled to be cast on any issue proposed to be considered at the meeting. The record date for determining the members entitled to demand a special meeting is the date of the earliest if any of the demand pursuant to which the meeting is called or the date that is sixty days (60) before the date the first such demand is received by the Club, whichever is later. If notice is not given within thirty days (30) after the date of the written demand or demands are delivered to a Club Officer, a person signing the demand may set the time and place of the meeting and give notice as provided in these Bylaws. Special meeting shall be held at such time and place as may be designated by the authority calling such meeting. If no place is stated, special meeting shall be held at the Club's principal office. The purpose of any special meeting of the members shall be stated in such notice. Only business within the purpose described in the notice may be conducted at a special meeting of the members.

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Section 3.5 Notice of Meetings. Notice shall be given to each member entitled to vote at a meeting in a fair and reasonable manner. Notice may be given as set forth below or by other means when all the circumstances are considered. Written notice by first class mail of any annual or special meeting stating the place, date, and hour of the meeting shall be given not less than ten (10) nor more than sixty (60) days before the date of the meeting. If notice is mailed by less than first class mail then no less than thirty (30) days notice must be provided. Notice of a special meeting shall include a description of the purpose or purposes of the meeting. Notice of an annual meeting need not include a description of the purpose or purposes except the purpose or purposes shall be stated with respect to (i) an amendment to the Article of Incorporation or Bylaws or the Club; (ii) a merger; (iii) a sale, lease, exchange, change of headquarters location, or other disposition other than in the usual and regular course of business, of all or substantially all the property of the Club; or (vi) the dissolution and liquidation of the Club. When giving notice of an annual or special meeting of the members, the Club shall give notice of a matter a member intends to raise at the meeting if a person entitled to call a special meeting submits a request, in writing, and it is received by the Secretary or President at least ten (10) days before the Club gives notice of the meeting. The Club agrees to establish a location within the principal facility where date, location, and time of regular, annual, and special meetings will be posted at least ten (10) days in advance of the meeting date. This location will be visible and accessible to the membership as a whole.

Section 3.6 METHODS OF NOTICE. Notice shall be given in person, via mail, via e-mail, or via facsimile by or at the direction of the President, the Secretary, or the person authorized to call the meeting, to each member entitled to vote at such meeting. Notice of meetings shall also be included in any written notice, such as the Club newsletter, which will be made available in a designated region of the primary facility and will be mailed or e-mailed to those members who do not regularly frequent said facility.

Section 3.7 WAIVER OF NOTICE. A member may waive notice of a meeting before or after the time and date of the meeting by a writing signed by such member. Such waiver shall be delivered to the Club for filing with the Club records, but this delivery and filing shall not be conditions to the effectiveness of waiver. Further, by attending a meeting either in person or by proxy, a member waives objection to lack of notice or defective notice of the meeting unless the member objects at the beginning of the meeting to the holding of the meeting or the transaction of business at the meeting because of lack of notice or defective notice. By attending the meeting, the member also waives any objection to consideration at the meeting of a particular matter not within the purposes described in the meeting notice unless the member objects to considering the matter when it is presented.

Section 3.8 VOTING LIST. After a record date is fixed for a membership meeting or for determining the members entitled to vote by written ballot, the Secretary shall make, at the earlier of ten (10) days before such meeting or two (2) business days after notice of the meeting has been given, a complete list of the members entitled to be

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given notice of such meeting or any adjournment thereof. The list shall be arranged in alphabetical order and shall show the name, address of each member and the number of votes to which each member is entitled. This list shall be kept on file of the Club, or at the place where said meeting(s) will be held. Such list shall be available for inspection on written demand by any member or the member's agent or attorney during regular business hours and during the periods available for inspection.

Section 3.9 PROXIES. At all meetings, a member is entitled to the right to vote by proxy by signing and appointment form personally. The proxy appointment form shall be filed by the Club Secretary before or at the time of the meeting. The appointment of a proxy is effective when received by the Club and is valid eleven (11) months with clearly delineated time frames of effect, unless a different period of time is expressly provided in the appointment form.

Section 3.10 CLUB'S ACCEPTANCE OF VOTES. If the name signed on a vote or provided on a proxy form corresponds to the name of the member on the membership roster, the Club, if acting in good faith, is entitled to accept the vote, consent, waiver, proxy, appointment, or proxy appointment revocation and give it effect as the act of the member. If the name signed on a vote or provided on a proxy form does not match names provided on the membership roster, the Club, if acting in good faith, is entitled to reject the vote, consent, waiver, proxy, appointment, or proxy appointment revocation. No members under the age of 18 shall be entitled to vote but may attend meeting to hear of issues relevant to their organization and involvement in the Club.

Section 3.11 ADJOURNMENT OF MEETING. When a meeting is adjourned to another date, time, or place, notice need not be given of the new date, time, or place if the new date, time, or place of such meeting is announced before adjournment of the meeting at which the adjournment is taken. At the adjourned meeting the Club may transact any business which may have been transacted at the original meeting. If a new record date is fixed for the adjourned meeting, a new notice of the adjourned meeting shall be given to each member of the record entitled to vote at the meeting as of the new record date.

Section 3.12 QUORUM AND MANNER OF VOTING. Ten percent (10%) of the votes entitled to be cast by the members on a matter shall constitute a simple quorum for action on the matter. If a quorum exists action on a matter by the members is approved if the votes cast favoring the action exceeds votes cast opposing the action, unless the vote of a greater number of votes is required by law or the Club's Articles of Incorporation.

An action that may be taken at any annual, regular, or special meeting of members may be taken without a meeting if the Club delivers a written ballot to every member entitled to vote on the matter. The written ballot shall set forth each proposed action and shall provide an opportunity to vote for or against the proposed action. Approval by written ballot shall only be valid when the number of votes cast by ballot equals or exceeds the number of votes that would be required to approve the matter at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot. All

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solicitation for votes by written ballot shall indicate the number of responses necessary to meet the quorum requirements, shall state the percentage of approvals necessary to approve each matter other than election of directors, shall specify the time by which the ballot must be received by the Club in order to be counted, and shall be accompanied by written information sufficient to permit each person voting to reach an informed decision. Written ballots may not be revoked.

Section 3.13 **TERMINATION, EXPULSION, OR SUSPENSION.** No member may be expelled or suspended from the Club, and no member may be terminated or suspended except as follows. The member shall be given not less than thirty days (30) prior written notice of the expulsion, suspension, or termination and the reason therefore. The member shall have an opportunity to be heard orally or in writing by the Board of Directors of the Club, not less than ten (10) days before the effective date of the expulsion, suspension, or termination by the Board of Directors. Written notice must be given by either first class or certified mail sent to the last address on file of the member shown on the Club's records. Any member expelled or suspended shall be liable to the Club for dues, assessments or fees incurred or commitments made prior to expulsion. The provisions of this section 3.13 apply to the member's membership in the Club and not to membership in U.S. Figure Skating, the latter of which is subject to applicable provisions of the Bylaws and Official Rules of U.S. Figure Skating pertaining to expulsion or suspension of membership privileges in U.S. Figure Skating.

Section 3.14 **DELEGATES TO U.S. FIGURE SKATING GOVERNING COUNCIL.** Delegates to the U.S Figure Skating Governing Council must be registered members of the Club and must meet the qualifications as set forth in Article VII, Section 1 of the U.S. Figure Skating Bylaws. The Club's Board of Directors shall appoint from among the Club's registered members the requisite number of delegates to the Governing Council as determined in accordance with Article VII, Section 2 of the U.S Figure Skating Bylaws. The Club's delegates shall be representatives of the Club at the Governing Council meeting for which they are appointed as delegates and shall attend said meeting, either in person or represented by proxy. The Club will file a certificate of appointment of its delegates with the Secretary of U.S. Figure Skating, duly signed by an authorized Officer of the Club.

**ARTICLE IV
BOARD OF DIRECTORS**

Section 4.1 **GENERAL POWERS and QUALIFICATIONS**

(a). **POWERS.** The business and affairs of the Club shall be managed by its Board of Directors, except as otherwise provided in the Nonprofit Law, the Club's Articles of Incorporation, or these Bylaws.

(b) **QUALIFICATIONS.** Directors must be at least 18 years of age, must be registered members of U.S. Figure Skating, must be home club members of the Club in accordance with provisions of applicable rules of U.S. Figure Skating, and must be voting members of the Club. In addition, Directors of the Club must be eligible persons, as defined in the eligibility rules of U.S. Figure Skating, provided, however that one restricted person, one ineligible person and coaches with eligible status may serve as

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Directors of the Club so long as they do not collectively constitute a majority of the Board of Directors and, further provided, that eligible coaches may serve as Directors of the Club so long as collectively they do not constitute a majority of the total number of Directors of the Club (see, U.S. Figure Skating Membership Rule 4.00, as may be amended from time-to-time).

Section 4.2 NUMBER, TERM, and ELECTION of DIRECTORS.

(a). Number of Directors. The number of directors of the Club shall be as determined by the Board of Directors from time-to-time. A needs assessment will be performed at the annual meeting each year to determine number of Directors for upcoming season. The Board of Directors including Officers shall not exceed 12 members.

(b). Change in Number of Directors. Any action of the Board of Directors to increase or decrease the number of directors, whether expressly by resolution or by implication through the election of additional directors, shall constitute an amendment of these Bylaws effecting such increase or decrease, and, therefore, shall require approval of the members as referred to in Section 10.8 of these Bylaws.

(c). Term of Directors. Directors shall serve a term of one (1) year. At the first annual meeting of the Board of Directors after adoption of these Bylaws, classification of the directors may be made by dividing them into one class. The term of the office of the Directors constituting the first class, shall expire at the first annual meeting of the Board of Directors held after such classification; the term of office of the Directors constituting the second class, shall expire at the second annual meeting, and so on. At each annual meeting the number of Directors equal to the number of the class whose term expires at the time of such meeting shall be elected, in accordance with the procedures set forth. Each Director shall hold office until such Director's term expires and thereafter until such Director's successor shall have been elected and qualified, or until such director's earlier death, resignation, or removal. No Director may be elected to serve more than five (5) consecutive terms, but a Director may be elected to serve consecutive terms after being appointed to fill a vacancy in directorship. After serving five (5) consecutive terms Directors may be elected by the membership at the annual meeting to serve a role/office for which they have not previously held in the event that other interested parties to not step forward or do not exist.

(d). Nomination and Election of Directors. At a time treasonably in advance of each annual meeting of the Club, the President shall appoint a nominating committee consisting of no less than four (4) of the Director's whose terms are not scheduled to expire at the upcoming annual meeting. The nominating committee shall determine and present to the members, at a time reasonably in advance of the annual meeting, a list of nominees to stand for election as Directors to fill the positions of those Directors whose term shall expire at the annual meeting. Additional nominations for Directors to be elected may be made by any voting member at the time of the annual meeting. Notwithstanding anything hereinabove to the contrary, any nominee for election as a Director must evidence in writing in advance of or at the annual meeting, or in person at the annual meeting, such person's willingness to serve if elected. The members shall, by the affirmative vote as required by the provisions of Section 3.12 of these Bylaws, elect the requisite number of Directors from among the list of nominees.

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Section 4.3 RESIGNATION. A Director may resign at any time by giving written notice of resignation to the Club. The resignation is effective when the notice is received by the Club unless the notice specifies a later effective date.

Section 4.4 REMOVAL. Directors elected by voting members or directors may be removed as follows: (i). The voting members may remove one or more directors elected by them with or without cause unless the Bylaws provide that directors may be removed only for cause; (ii). If a director is elected by a voting group, only that voting group may participate in the vote to remove that director; (iii) A director may be removed only if the number of votes cast to remove the director would be sufficient to elect the director at a meeting to elect directors; (iv) A director may be removed only at a meeting called for the purpose of removing that director, and the meeting notice shall state that the purpose, or one of the purposes, of the meeting is removal of the director; (v) An entire Board of Directors may be removed under paragraphs (i) to (iv) above; and (vi) A Director elected by the Board of Directors may be removed with or without cause by the vote of a majority of the directors then in office or such greater number as is set forth in the Bylaws; except that a director elected by the Board of Directors to fill the vacancy of a director elected by the voting members may be removed without cause by the voting members, but not the Board of Directors.

Section 4.5 VACANCIES. Any vacancy occurring among the Directors may be filled by the affirmative vote of a majority of the remaining Directors, though less than a quorum. A Director elected to fill a vacancy shall be elected for the un-expired term of such Director's predecessor in office. Any directorship to be filled by reason of an increase in the number of Directors shall be filled by a vote of the members, and a Director so chosen shall hold office until the next election of the class for which such Director was chosen and thereafter until such Director's successor shall have been elected and qualified, or until such Director's earlier death, resignation or removal.

Section 4.6 REGULAR MEETINGS. A regular annual meeting of the Board of Directors shall be held during the month of June at a time and place determined by the Board, for the purpose of electing Officers and for the transaction of such other business as may come before the meeting. The Directors may provide by resolution the time and place for the holding of additional regular meetings.

Section 4.7 SPECIAL MEETINGS. Special meeting of the Board of Directors may be called by or at the request of the President or any three (3) Directors. The person or persons authorized to call special meeting of the Board of Directors may fix any place as the place for holding any special meeting of the board called by them. Notice stating the place, day and hour of every special meeting of the Board of Directors shall be given to each director by phone calls, mail, facsimile, or e-mail no less than five (5) days before the date fixed for the meeting. The notice of a special meeting need not specify the purpose of the meeting, no other business other than in which the notice specifies may be conducted at the special meeting. A notice specifying date, time and purpose of the special meeting shall be posted in a visible site within the primary facility.

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Section 4.8 QUORUM & VOTING. A majority of the Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors, and the vote of a majority of the Directors present in person at a meeting at which a quorum is present shall be the act of the Board of Directors. If less than a quorum is present at a meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice other than an announcement at the meeting until a quorum shall be present. No Director may vote or act by proxy at any meeting of Directors. Directors may be accessed by telephone to vote on actions during the meeting, this will constitute a vote on the topic at hand.

Section 4.9 PRESUMPTION OF ASSENT. A Director who is present at a meeting of the Board of Directors is deemed to have assented to all actions taken unless: (i) the Director objects at the beginning of the meeting, or promptly upon arrival, to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken; (ii) The Director Contemporaneously requests that the Director's dissent or abstention as to any specific action taken be entered in the minutes; (iii) The Director causes written notice of the Director's dissent or abstention as to any specific action to be received by the presiding officer of the meeting before adjournment of by the Club promptly after adjournment. The right of dissent or abstention is not available to a Director who votes in favor of the action taken.

Section 4.10 ACTION WITHOUT A MEETING. Any action required by law to be taken at a meeting of the Board of Directors or any other action which may be taken at a meeting of Directors may be taken without a meeting if every member of the Board in writing either; (i) Votes for such action; (ii) Votes against such action or abstains from voting and waives the right to demand that action not be taken without a meeting. Action is taken only if the affirmative votes for such action equals or exceeds the minimum number of votes that would be necessary to take such action at a meeting at which all of the Directors then in office were present and voted. The action shall only be effective if there are writings, which describe the action, signed by all Directors, received by the Club and filed with the minutes. Any such writings may be received by electronically transmitted facsimile or other form of wire or wireless communication providing the Club with a complete copy of the document including a copy of the signature. A Director's right to demand that action not be taken without a meeting shall be deemed to have been waived if the Club receives a writing satisfying the requirements hereof that has been signed by the Director and not revoked as provided below. Actions taken shall be effective when the writings set for a different date. Any Director who has signed a writing may revoke it by a writing signed, dated and stating the prior vote is revoked. However, such writing must be received by the Club before the last writing necessary to effect the action received. All such actions shall have the same effect as action taken at a meeting.

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Section 4.11 COMPENSATION. Directors shall not receive compensation for their services as such, although the reasonable expenses of Directors of attendance at board meetings may be paid or reimbursed by the Club. Directors shall not be disqualified to receive reasonable compensation for services rendered to or for the benefit of the Club in any other capacity.

Section 4.12 EXECUTIVE AND OTHER COMMITTEES. By one or more resolutions adopted by the Board of Directors, the Board may designate from among its Directors an executive committee of the Board, as well as one or more other committees of the Club, each of which, to the extent provided in the resolution establishing such committees, shall have and may exercise the authority delegated by the Board of Directors, except as prohibited by the Nonprofit Law. Rules governing meetings of any committee shall be as established by the Board of Directors, or in the absence thereof, by the committee itself.

**ARTICLE V
OFFICERS**

Section 5.1 NUMBER AND QUALIFICATIONS. The elected officers of the Club shall be a President (who shall also serve as the Chairman of the Board), one or more Vice-Presidents, a Secretary and a Treasurer. The Board of Directors may also appoint such other officers, assistant officers and agents as it may consider necessary. One person may hold more than one office at a time, except that no person may simultaneously hold the offices of President and Secretary. Officers must be Directors of the Club and therefore, must meet the qualifications of Directors as set forth in Section 4.1 (b) and these Bylaws.

Section 5.2 ELECTION AND TERM OF OFFICE. The elected Officers of the Club shall be elected by the Board of Directors at each regular annual meeting of the Club. If the election of officers shall not be held at such meeting, such election shall be held as soon as convenient thereafter. Each Officer shall hold office until the Officer's successor shall have been duly elected and shall have qualified, or until the Officer's earlier death, resignation or removal.

Section 5.3 COMPENSATION. Officers shall not receive compensation for their services as such, although the reasonable expenses of Officers may be paid or reimbursed by the Club. Officers shall not be disqualified to receive reasonable compensation for services rendered to or for the benefit of the Club in any other capacity.

Section 5.4 RESIGNATION. An Officer may resign at any time by giving written notice of resignation to the Club. The resignation is effective when the notice is received by the Club unless the notice specifies a later effective date.

Section 5.5 REMOVAL. Any Officer may be removed by the Board of Directors whenever in its judgment the best interests of the Club will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an Officer shall not in itself create contract rights.

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Section 5.6 VACANCIES. A vacancy in any office, however occurring, may be filled by the Board of Directors for the unexpired portion of the term.

Section 5.7 AUTHORITY AND DUTIES OF OFFICERS. The Officers of the Club shall have the authority and shall exercise the powers and perform the duties specified below and as may be additionally specified by the Board of Directors or these Bylaws, except that in any event each officer shall exercise such powers and perform such duties as may be required by law.

- (a) **PRESIDENT.** The President shall be the Chairman of the Board, shall preside at all meetings of the Board of Directors, and shall perform all other duties incident to the office of the president and chairman.
- (b) **VICE-PRESIDENTS.** The Vice-President or Vice-Presidents shall assist the President and shall perform such duties as may be assigned to them by the Board of Directors or the President. The Vice-President (or if there is more than one, then the Vice-President designated by the Board of Directors, or if there be no such designation, then the Vice-Presidents in order of election) shall, at the request of the President, or in the President's absence or inability or refusal to act, perform the duties of the President and when so acting shall have all the powers of and be subjected to all the restriction of the President.
- (c) **SECRETARY.** The Secretary shall (i) keep minutes of the proceedings of the Board of Directors; (ii) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (iii) be custodian of the Club records; and (iv) in general, perform all the duties incident to the office of the Secretary and such other duties as from time to time may be assigned to the Secretary by the President or by the Board of Directors.
- (d) **TREASURER.** The Treasurer shall (i) be the principal financial officer of the Club and have the care and custody of all its funds, securities, evidences of the indebtedness and other personal property and deposits the same in accordance with the instructions of the Board of Directors; (ii) receive and give receipts and acquaintances for moneys paid in on account of the Club, and pay out of the funds on hand all bills, payrolls and other just debts of the Club of whatever nature upon maturity; (iii) be the principal accounting officer of the Club and as such prescribe and maintain the methods and systems of accounting to be followed, keep complete books and records of account, prepare and file all local, state and federal tax returns related documents, prescribe and maintain an adequate system of internal audit, and prepare and furnish to the President and the Board of Directors statements of the account showing the financial position of the Club and the results of its operations; (iv) upon request of the Board, make such reports to it as may be required at any time; and (v) perform all other duties incident to the office of treasurer and such other duties as from time to time may be assigned to the Treasurer by the President or the Board of Directors. The Board of Directors has the right to vote and elect to hire an accountant to prepare state and federal tax returns.

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Section 5.8 SURETY BOARD. The Board of Directors may require any officer or agent of the Club to execute to the Club a bond in such sums and with such sureties as shall be satisfactory to the Board, conditioned upon the faithful performance of such person's duties and for the restoration to the Club of all books, papers, vouchers, money and other property of whatever kind in such person's possessions or under such person's control belonging to the Club.

**ARTICLE VI
STANDARD OF CONDUCT FOR DIRECTORS AND OFFICERS**

Section 6.1 GENERAL. Each Director and Officer shall perform their duties as a director or officer, including, without limitation their duties as a member of any committee of the Board, (i) in good faith, (ii) in a manner the Directors or Officers reasonably believe to be in the best interests of the Club and (iii) with the care an ordinarily prudent person in a like position would exercise under similar circumstances. A Director or Officer, regardless of title, shall not be deemed to be a trustee with respect to the Club or with respect to any property held or administered by the Club including, without limitation, property that may be subject to restrictions imposed by the donor or transferor of such property.

Section 6.2 RELIANCE ON CERTAIN INFORMATION AND OTHER MATTERS. In the performance of their duties, a Director or Officer shall be entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, in each case prepared or presented by the persons designated below. However, a Director or Officer shall not be considered to be acting in good faith if the Director or Officer has knowledge concerning the matter in question that would cause such reliance to be unwarranted. The designated persons on whom the Director or Officer are entitled to rely are: (i) one or more officers or employees of the Club whom the Director or Officer reasonably believes to be reliable and competent in the matters presented; (ii) legal counsel, a public accountant, or other person as to matter which the Director of Officer reasonably believes to be within such person's professional or expert competence; (iii) a committee of the Board of Directors on which the Director or Officer does not serve if the Director reasonably believes the committee merits confidence.

Section 6.3 LIMITATION ON LIABILITY. A Director of Officer shall not be liable to the Club or its members for any action the Director or Officer takes or omits to take as a director or officer, if, in connection with such action or omission, the Director or Officer performs their duties in compliance with this Section.

**ARTICLE VII
CONFLICTS OF INTEREST**

Section 7.1 DEFINITION. As used in this Section 7.1: (i) "Conflicting interest transactions: means a contract , transaction, or other financial relationship between the Club and a Director of the Club, or between the Club and a party related to a Director, or between the Club and an entity in which a Director of the Club is a director or officer or

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has a financial interest , and (ii) a “party related to a director” means a spouse, a descendent, an ancestor, a sibling, the spouse or descendent of a sibling, an estate or trust in which the Director or a party related to a Director has a beneficial interest, or an entity in which a party related to a Director is a director, officer, or has a financial interest.

Section 7.2 PROCEDURE; ACTION; DISCLOSURE. No conflicting interest transaction shall be void or void able or be enjoined, set aside, or give rise to an award of damages or other sanctions in a proceeding by a member or by or in the right of the Club, solely because the conflicting interest transaction involves a Director of the Club or a party related to a Director or an entity in which a Director of the Club is a director or officer or has a financial interest or solely because the Director is present at or participates in the meeting of the Club’s Board of Directors or of a committee of the Board of Directors that authorizes, approves, or ratifies the conflicting interest transaction or solely because the Director’s vote is counted for such purpose if: (i) the material facts as to the Director’s relationship or interest and as to the conflicting interest transaction are disclosed or are known to the Board of Directors or the committee, and the Board of Directors or committee in good faith authorizes, approves,. Or ratifies the conflicting interest transaction by the affirmative vote of a majority of the disinterested Directors, even though the disinterested Directors are less than a quorum; or (ii) the material facts as to the Director’s relationship or interest and as to the conflicting interest transaction are disclosed or are known to the members entitled to vote thereon, and the conflicting interest transaction is specifically authorized , approved, or ratified in good faith by a vote of the members entitled to vote thereon; or (iii) the conflicting interest transaction is fair as to the Club. Common of interested Directors may be counted in determining the presence of a quorum at a meeting of the Board of Directors or of a committee, which authorizes, approves, and ratifies the conflicting interest transaction.

Section 7.3 LOANS. No loans shall be made by the Club to its Directors or Officers. Any Director or Officer who assents to or participates in the making of any such loan shall be liable to the Club for the amount of such loan until the repayment thereof.

**ARTICLE VIII
CONFLICT RESOLUTION**

If any member of the Club has a complaint against another member of the Club for an infarction of any Bylaws, rule, policy or procedure of the Club, other than skating rules, they may file a complaint in writing to the Board of Directors of the Club. Such complaints will be investigated and resolved according to the Club’s conflict resolution policy that the Club is required to adopt and have in effect in accordance with the Bylaws of U. S. Figure Skating.

**ARTICLE IX
INDEMNIFICATION**

The Club shall indemnify any Director, Officer, or agent of the Club to the fullest extent permitted by the Nonprofit Law and any other applicable law of the State if (i)

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such person conducted himself or herself in good faith, (ii) such person reasonably believed (A) in the case of a director acting in his or her official capacity, that his or her conduct was in the Club's best interest, or (B) in all other cases, that such person's conduct was at least not opposed to the Club's best interests, and (iii) in the case of any criminal proceeding, such party had no reasonable cause to believe his or her conduct was unlawful. However, the Club may not indemnify a person either (i) in connection with a proceeding by the Club in which the person is or has been adjudged liable for gross negligence or willful misconduct in the performance of the person's duty to the Club or (ii) in connection with any proceeding charging improper personal benefit to the person, whether or not involving action in the person's official capacity, in which the person was adjudged liable on the basis that personal benefit was improperly received by the person (even if the Club was not thereby damaged). Any indemnification under this Article (unless ordered by a court) shall be made by the Club only if authorized in the specific case after a determination has been made that the person is eligible for indemnification in the circumstances because the person has met the applicable standard of conduct set forth in this Article and after an evaluation has been made as to the reasonableness of the expenses. Any such determination, evaluation and authorization shall be made by the Board of Directors by a majority vote of a quorum of the Board, which quorum shall consist of directors not parties to the subject proceeding, or by such other person or body as permitted by law.

**ARTICLE X
MISCELLANEOUS**

Section 10.1 RECORDS. The Club shall keep as permanent records minutes of all meetings of its members and Board of Directors, a record of all actions taken by the members or Board of Directors without a meeting and of actions taken by a committee in place of the Board of Directors, and a record of all waivers of notices of meetings of members, The Board of Directors or any committee. The Club shall also maintain the following records: (i) appropriate accounting records; (ii) its Articles of Incorporation and Bylaws; (iii) Board resolutions relating to the characteristics, qualifications, rights, limitations and obligations of members or any class or category of members, if any (iv) a list of the names and business or home addresses of its current Directors and Officers; (v) a copy of its most recent corporate report delivered to the State; (vi) a record of its members which permits preparation of a list of the name and address of all members in alphabetical order and, if applicable, by class which shows the number of votes each member is entitled to cast; (vii) all written communication within the past three (3) years to members; and (viii) all financial statement prepared for periods during the last three (3) years that a member of the Club could have requested under the State law.

Section 10.2 INSPECTION AND COPYING OF CLUB RECORDS. Upon written demand delivered at least five (5) business days before the date on which a member wishes to inspect and copy any of the Club records identified in Section 10.1 of this Article, a member, their agent or attorney is entitled to inspect and copy such records during regular business hours at the Club's principal office. The Club may impose a reasonable charge, covering the costs of labor and material, for copies of the documents

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provided. The charge may not exceed the estimated cost of production and reproduction of the records. A member may also inspect any other records at a reasonable location specified by the Club upon the same terms and conditions. Members entitled to inspect these other records must also meet the following requirements: (i) the member must have been a member at least six (6) months immediately preceding the demand; (ii) the demand must be made in good faith and for proper purpose; (iii) the member must describe in writing with reasonable particularity the purpose and the records the member desires to inspect; and (iv) the records must be directly connected with the described purpose. The rights set forth herein may not be abolished or limited by the Articles of Incorporation or these Bylaws.

Section 10.3 LIMITATIONS ON USE OF MEMBERSHIP LIST. Unless the Board of Directors gives its consent, the Club's membership list or any part thereof may not be: (i) obtained or used by any person for any purpose unrelated to a member's interest as a member; (ii) used to solicit money or property unless such money or property will be used solely to solicit the votes of the members in an election by the corporation; (iii) used for any commercial purpose; or (iv) sold to or purchased by any person.

Section 10.4 FINANCIAL STATEMENTS. Upon the written request of any member, the Club shall mail to such member its most recent annual financial statements, if any, and its most recently published financial statements, if any, showing in reasonable detail its assets and liabilities and result of its operation.

Section 10.5 CONVEYANCES AND ENCUMBRANCES. Property of the Club may be assigned, conveyed or encumbered by such Officers of the Club as may be authorized to do so by the Board of Directors, and such authorized persons shall have power to execute and deliver any and all instruments of assignment, conveyance and encumbrance; however, the sale, exchange, lease, or other disposition of all or substantially all of the property and assets of the Club shall be authorized only in the manner prescribed by applicable statute.

Section 10.6 FISCAL YEAR. The fiscal year of the Club, should, but is not required to, correspond with the fiscal year of U.S. Figure Skating (i.e., beginning on July 1 and ending on June 30).

Section 10.7 SEVERABILITY. The invalidity of any provision of these Bylaws shall not affect the other provisions hereof, and in such event these Bylaws shall be construed in all respects as if such invalid provisions were omitted.

Section 10.8 AMENDMENTS. These Bylaws may be amended, altered, or repealed and new bylaws may be adopted by a vote of **two-thirds (2/3)** of the members present at any meeting of the members at which a quorum is present, and not otherwise.

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BYLAWS CERTIFICATE

The undersigned certifies that he/she is the Secretary of,

_____,
And that he/she is authorized to execute this certificate on behalf of said Club and the foregoing is a complete and correct copy of the presently effective Bylaws of the Club.

Dated: _____.

(Signature)

Name (printed): _____